

4 March 1981

Excerpts from ODP Staff Meeting - 27 February 1981

1. The D/OPPPM has been authorized to continue advertising for CT's.

2. ADSTAR met its specifications and has been accepted by both customers this week. Mr. Johnson congratulated [] on his efforts on this project.

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3. [] announced that the scheduling of the MP is precise and all is going well. Mr. Johnson congratulated [] on his effort on this project.

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4. The new FEGLI insurance forms must be filled out by everybody and returned to ODP Personnel no later than 10 March so they can process and forward them by 31 March.

5. Management Staff has tentatively scheduled a Xerox briefing on office automation and the Ethernet System on 27 March from 1000 - 1600. When plans for the briefing have been confirmed more information will follow.

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6. [] returned from the first running of the Senior Officer Development Course (SODC). He said the class was a lot of work but very good and worthwhile. The next running is scheduled for next September and will be shortened to 10-12 weeks.

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7. Due to the reduction in funds for POV mileage reimbursement it is requested that, when possible, meetings held at Headquarters involving other components, especially those in [] be scheduled to accommodate the shuttle schedule. The shuttle leaves [] on the hour and arrives at Headquarters on the half hour.

8. Attached are copies of excerpts from ODP Div./Staff reports, copies of our weekly report to the DDA, and a copy of the ODP Personnel Report for February.

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Atts: a/s

26 February 1981

Excerpts of ODP Div/Staff Report for Week of
19-25 February 1981

Management

Outstanding Advances. As of 25 February, 36 advances remain outstanding, none of which are delinquent. []

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Discount Fares. United Airlines, American Airlines, and TWA have all reinstituted discount fares to the west coast for tickets purchased with a Government Travel Request (GTR). The round trip fare Washington/Los Angeles is \$278. There are no restrictions on these tickets. []

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Processing

As part of the CPU contract with Amdahl, three additional one-day classes were conducted here in December and January. The subjects covered were MVS/JES3 Concepts and Facilities, VM/CMS Concepts and Facilities, and VM/CMS Operations. Course evaluations indicate that quality and presentation of subject matter has improved since the first classes were held in November. []

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The Office of Logistics has agreed to let ODP remove the printer in room 3F47, [] The printer will be moved to the [] DAC to be used as a CAMS printer and act as backup for the VM printer. ED has been notified and requested to remove the printer. OD has been informed that they are responsible for printing the material for OL that they were previously printing in room 3FF27.

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This was a busy week for VM user problems due to the new VM/SP system. Most of the problems were user errors, and those which may have been system related have been turned over to SPD. []

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CAMS Dual Mode testing was successfully completed on 15 February. []

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DBSB's SEI contractors have successfully installed a copy of the GIMS software on their 4331 in Chicago. One of their projects will be to assist in establishing an optimal blocksize for GIMS database records. []

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RAMIS Release 2.0.03 has been made available for user testing. A major new feature of this release allows users to interactively modify their RAMIS requests. Release 2.0.03 will become the production RAMIS software on 23 March. []

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The RFP for a printer to replace the TI 733 series has been completed and is being forwarded through approval channels.

[redacted]

Personnel: [redacted] EOD's as a part time employee on 19 February. She has been assigned to the Tape Library. [redacted] EOD'd as a Tape Librarian on 23 February. [redacted] EOD'd on 17 February as a Data Transcriber in the Rosslyn Data Conversion Section.

Administrative

Effective immediately, Logistics and Personnel have new telephone numbers. Personnel may be reached on ext [redacted] and [redacted]. Logistics may be reached on ext. [redacted]

Special Projects

SAFE. On 19 February a security meeting was held among representatives of the Consolidated SAFE Project Office, Office of Security, TRW, and Burroughs. Topics of discussion included procedures for passing clearances and documentation between TRW and Burroughs, and appropriate clearance levels for contractor personnel. [redacted]

Applications

Support to ORD. HICHEM (A Data Base on Chemical Compounds). OTS has replaced ORD as the customer office. The system has been turned over to the Chemical Branch of OTS for user testing. Due to other commitments, OTS does not expect to complete testing before the beginning of May. OTS anticipates additional requirements and enhancements to the system which were not originally discussed with ORD. [redacted]

Support to OTS. [redacted] A memo was received on 9 February identifying 3 problems which are in priority order: 1) negative data values are not printing or plotting; 2) the program that calculates job time is calculating insufficient time; and 3) [redacted] with recalculated time values. Work is continuing on item 1), but as of 21 February the problem has not been identified.

[redacted]

Personnel: [redacted] has returned from a rotational assignment to join B Division. He can be reached at 2D42 [redacted] ext. [redacted]

ODP 81-255
26 February 1981

MEMORANDUM FOR: Deputy Director for Administration
FROM: Bruce T. Johnson
Director of Data Processing
SUBJECT: ODP Report for Week Ending 25 February 1981

OMB Exception Obtained for Terminal Procurement

ODP requested that the Comptroller obtain an exception from the OMB procurement moratorium for an order for 60 terminals from Delta Data. The requirement for the exception was noted on ODP's recent 1981 Equipment Procurement Plan and is based upon the increased cost of terminals ordered from Delta Data after the anniversary date of the contract, which occurs this week. The exception was obtained and the cost increase of about \$25,000 was avoided. Subsequently an order for 40 Delta Data terminals for the 4C project was coordinated with the Comptroller's office. This order avoided a \$15,000 cost increase.



/s/ Bruce T. Johnson

Bruce T. Johnson

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19 February 1981

Excerpts of ODP Div/Staff Report for Week of
12-18 February 1981

Management

Outstanding Advances. As of 6 February, 44 advances remain outstanding, none of which are delinquent. []

RFP 6-81A, Data Processing Training Report. MS/ODP reviewed and concurred on RFP 6-81A for training support. The RFP describes Applications requirements for classroom teaching and curriculum development support for the data processing training program. After D/ODP concurrence, the RFP was forwarded to the Office of Logistics for action. []

Personnel. [] returned to work on 17 February. He will be working part-time this week, and will begin regular hours on 23 February. Welcome back. []

Processing

The new release of the VM operating system software (VM/SP) was installed on 8 February. High user activity levels and performance problems with the new VM software resulted in degraded response all week. Problems with the new software also resulted in 1:40 of downtime for the week (availability = 96.97%). The source of the additional overhead required by the operating system is being investigated. (Note: New all time user level on 10 February was 327 users.) []

The GIMPROD service was available for only 90% of its scheduled "up" time during this week. The primary causes of downtime were GIMS software problems and an Amdahl processor failure. []

New sysgens have been installed on Comten 6 in the Special Center and on Comtens 4 and 5 in the [] The sysgens incorporate fixes to allow the Delta Data 7260 to use CAM and full screen edit. Also included are additional switching characters for DDO and VM.

The CMS component of VM/SP was installed on the general timesharing and TADS systems. This completes the migration from VM/370 to the VM/SP operating system as the base for our inter-active services. []

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Approved For Release 2005/07/12 : CIA-RDP83T00573R000400090004-8

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Administrative

All ODP employees will be receiving a Federal Employees' Group Life Insurance (FEGLI) Program election form (SF 2817) in the next few days. All employees are required to complete this form during the upcoming FEGLI open enrollment period of 1 through 31 March 1981. Failure to do so will result in an employee being automatically enrolled in basic FEGLI life insurance coverage, but with any previous elections of optional insurance being cancelled. For further information, please call

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Special Projects

SAFE. Documentation to be reviewed at the Preliminary Detailed Design Review (PDR) began arriving at the Consolidated SAFE Project Office on 17 February. Documents received thus far include: System Reliability, Availability and Maintainability Document, Commercial Equipment Test Plan/Procedure, Development Specification for Wideband Communications (WBC) Bus Interface Unit (BIU), Wideband Communications Subsystem Interface Control Document, and an updated System Design Specification.

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ODP 81-228
19 February 1981

MEMORANDUM FOR: Deputy Director for Administration

FROM: Bruce T. Johnson
Director of Data Processing

SUBJECT: ODP Report for Week Ending 18 February 1981

SAFE

SAFE overview briefings were given on 11 February to personnel from the [] and on 12 February to two staff members of the House Select Committee on Intelligence. []

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ADSTAR

Testing of the ADSTAR output system has been successfully completed and the system has been accepted. []

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1983 Program

On 13 February we were informed of the Comptroller's approval of our request to increase the 1983 current level over the preliminary target in order to fund CAMS2 at a rate consistent with the 1983 projection in the 1982 budget. However, our request for additional funds within our current level to support user terminal requirements was not approved. Therefore, less than 25% of the funds to support the 1983 terminal requirements will be in the program. Directorate ADP Control Officers are being notified of the requirements that cannot be satisfied so they can include them in their own 1983 program. []

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Computer Center Gets Spring Cleaning

CPR Cleaning Systems, a professional computer room cleaning service under contract to the Agency, gave the GC-03 Computer Center a thorough cleaning on Saturday, 14 February. This was part of a recently initiated annual cleaning program for all ODP computer rooms. The cost of this special cleaning is \$9,503.

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/s/ Bruce T. Johnson

Bruce T. Johnson